

## Student Plan

- The Admissions Director at each campus will be responsible for acquainting new students with policies, functions, and personnel of the institution.
- The latest School Catalog will be maintained online at the school's website for easy access to students and the public.
- The effectiveness of student retention in all programs will be evaluated by reviewing the results of annual data collections submitted to the school's accrediting agency and other regulatory bodies.
- Input from faculty and students will be taken into account for bettering retention. An electronic form on the institution's website will be used to request input from faculty and students. Additionally, leadership will conduct internal meetings with faculty and visit classrooms/labs to gather input from students regarding student retention.
- This plan will be evaluated on an annual basis.
- The results will be shared with faculty and staff during internal meetings to address changes and improvements.